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Approved For Release 2003/05/05 : CIA-RDP80B01676R004300020007-8

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10 March 1959

Executive Registry

11-1035/2

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Advisory Committees

REFERENCE : DCI Memorandum (ER 11-1035/1) dated 14 February 1959 to all Deputy Directors, Subject as Above

1. I attach a memorandum from the Chief, Technical Services Staff, which is responsive to reference concerning those advisory committees serving TSS.

2. The only other advisory committee serving the DD/P is the Scientific Advisory Board (the "Land Panel"). It was given official recognition under Notice [redacted] of 12 May 1955. Its present membership is [redacted]

25X1

The Board functions in a purely advisory capacity on research and development matters, and functions within the criteria listed in referenced memorandum.

RICHARD M. BISSELL, JR.  
Deputy Director  
(Plans)

25X1

## Attachment:

DD/P [redacted] dtd  
2 Mar 59 w/Tabs A, B & C

cc: DDCI  
EO/DCI  
General Counsel


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4-4362

2 March 1959

MEMORANDUM FOR : DCI  
THROUGH : DDP   
SUBJECT : Advisory Committees  
TSS Report on Use of Such Committees  
REFERENCES : (a) DDP Memo #4-4196, 19 Feb. 1959,  
Same Subject  
(b) DCI Memo #11-1035/1 (OGC 9-0263),  
14 Feb. 1959, Same Subject

25X1

1. This report is rendered in response to reference (a). It deals with the use of advisory committees by TSS.

2. We have three such committees. They are: CIA Research Board, the Air Panel, and the Board of Consultants. The make up and use of these committees are detailed in Tabs A, B, and C, attached. Caution: names of committee members should not be divulged outside of CIA. Many are engaged in foreign business; their association with the Agency, if known, could be embarrassing and damaging to them.

3. These committees perform a valuable service for TSS and our use of them conforms with the criteria established by the Cabinet and described in Par. 3 of reference (b).

25X1

  
C/DDP/TSS

Attachments  
Tabs A, B, C

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TAB A

## CIA RESEARCH BOARD

1. This committee was established in 1952 by the same PRC action (approved by the DCI) which established TSS.
2. Composed of eminent scientists and engineers, its function is advisory and strictly limited to scientific and technical matters. Specifically: it advises Chief TSS on selected research and development matters. Determination of action to be taken rests with TSS.
3. Meetings are held twice a year. They are called, approved and agenda prepared by TSS, and conducted in the presence of TSS representatives. Chief TSS is ex officio a member of the committee.
4. Minutes of each meeting are retained in TSS who certifies to their accuracy.

25X1

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TAB B

AIR PANEL

1. This committee was established in 1955 by TSS. It meets once a year and embraces a cross section of aviation scientific and engineering knowledge and practical experience. It is not an industry committee.

2. Its functions are advisory, providing TSS with technical information and advice relative to our development of aviation equipment for clandestine applications. Determination of action to be taken rests with TSS.

3. Meetings are called, approved and agenda prepared by TSS, and conducted in the presence of TSS representatives. Minutes are prepared by and retained in TSS, who certifies to their accuracy.

25X1



5. While three members of the panel are employed by aircraft companies, our selection of the membership is based solely on the ability of the individual to contribute to the solution of a TSS problem and without regard to who employs him. To illustrate: Mr. [redacted] is an outstanding authority on aircraft instruments. His retirement from the [redacted] in no way affected his membership on the panel.

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*21 Mar 62* \* National Aeronautics and Space Administration

*11 Jan 75 TSS adminis. changed as of 30 June 1959 approx*

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TAB C

BOARD OF CONSULTANTS

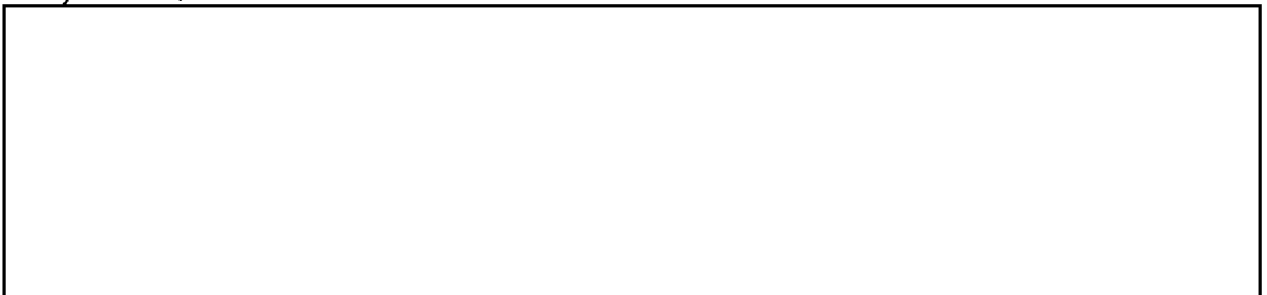
1. This group is unique. Instead of being established by the Agency or TSS, it organized itself early in 1946. Its membership had served in World War II with OSS and the wartime U.S. Office of Censorship. Its purpose in organizing was to perpetuate the continuity of scientific knowledge in the highly specialized field of secret writing and chemical censorship of mail.

2. It served in a consulting capacity successively to SSU, DCI (Gen. Smith), Office of Technical Services and was inherited by TSS in 1952. It now provides scientific advice to TSS on selected problems concerned with the research of new secret writing systems. The determination of action to be taken rests with TSS.

3. Meetings are held six times a year; called, approved and agenda prepared by TSS; and conducted in the presence of TSS representatives. Minutes are prepared by and retained in TSS who certifies to their accuracy.

4. In the early days of the Board's history, it did provide guidance on the operational use of secret writing and recommended the placement of contracts because there was no other source in SSU or the Agency at that time to perform these services. Since coming under TSS sponsorship, its functions are solely advisory relative to development of new systems.

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